

The Apprenticeship Interview:

Once you have completed the application process, received a qualifying score on the aptitude test, you are eligible for an interview – Congratulations!

You have qualified to be interviewed for electrical apprenticeship. The oral interview is an important step in the application process.

Who will interview me?

You will be interviewed by a committee composed of representatives of the International Brotherhood of Electrical Workers (IBEW) and the National Electrical Contractors Association (NECA).

The Committee members are highly experienced electrical professionals. They are aware of the knowledge, skills, abilities, and other characteristics that individuals need to be successful electrical workers.

The interview team consists of (8) Committee members. Each Committee member will take turns asking you questions during the interview.

How long will the interview last?

Most interviews take 10 to 20 minutes. The interviewers will want you to do most of the talking, you should try to make your point efficiently. When you are asked a question, organize your thoughts, and answer the question completely. Keep to the topic, avoid straying into irrelevant subjects.

What kinds of questions will be asked?

The Committee will be asking you questions about how you have handled situations in your life that are relevant to success in apprenticeship. They will want to know the situation, what you did, and the result, when you were faced with these situations at work, in school, or at home.

Here is an example of the types of questions asked. This sample question is taken from a clerical worker interview: "Tell me about a time when you had to set up and type a document."

Remember, your response to these questions should have the following three parts:

- (1) The situation. First, you should very briefly describe the situation. Usually, the situation can be described in a sentence or two.
- (2) What you did. Second, describe the actions you took – what you did, what you made, who you talked to, what you said – in that situation. Use action verbs and first person, such as "I wrote," "I called," "I discussed," and so on.
- (3) The result. Finally, tell the committee how it turned out. It should only take a sentence or two to describe the result.

Do not spend too much time on a question.

Avoid irrelevant topics. Focus on the questions that the committee asks.

Speak clearly and loudly enough for the committee to hear and understand you.

Relax, Relax, Relax. The interview is not an interrogation. It is simply an opportunity for you to meet and speak with the Apprenticeship Committee.

Get a good night's rest the day before and put your best foot forward during your interview.

Dress professional, do not wear offensive clothing.

Can I do anything to prepare for the interview?

The interview contains questions about how you have handled situations that are relevant to occupational success. To prepare for the interview, make a list of jobs you have had, special projects that you have worked on at school or at home, and extracurricular activities that you have participated in. Be prepared to discuss your hobbies, your interests, activities you enjoy, as well as those you have no interest in. Before the interview, review your list of activities. Think about situations that stand out in your mind because you did something that you are particularly proud of; you learned an important lesson; or you had to respond to a real challenge. Thinking about situations you have encountered in the past will help you respond to the Committee's questions. It will also help minimize stress during the interview.

How do I request an accommodation for a disability?

If you are a person with a physical or mental impairment that you believe may affect your ability to complete the interview and wish to request an accommodation to ensure the interview accurately measures your skills and abilities, please notify the Tucson Electrical JATC well in advance of the interview. Notifications given on the day of the interview cannot be addressed that day:

office@tucsonjatc.org or 520-790-4690

What happens after the interview?

After the interview, you will receive a letter, or electronic notification from the Tucson Electrical JATC informing you of the JATC's decision. Please keep in mind, selections are not always made immediately following the interview.

If you have any questions, email: office@tucsonjatc.org or call 520-790-4690.

Information provided by the electrical training ALLIANCE